

Annual Governance Statement for the Governing Body of Kinsale Infant School

2020/2021

In accordance with the Government’s requirement for all governing bodies, the 3 core strategic functions of Kinsale Infant School Governing Body are:

1. **Ensuring clarity of vision, ethos and strategic direction;**
2. **Holding the headteacher to account for the educational performance of the school and its pupils;**
3. **Overseeing the financial performance of the school and making sure its money is well spent.**

Governance arrangements

The Governing Body of Kinsale Infant School is made up as follows: -

- 1 Authority Governor
- 7 Co-opted Governors
- 1 Head Teacher Governor
- 1 Staff Governors
- 2 Parent Governor
- 2 Associate Governors

Co-opted governors are appointed by the Governing Body and are people who, in the opinion of the governing body, have the skills required to contribute to the effective governance and success of the school.

The full Governing Body usually meets once each term, and we have two committees to consider different aspects of the school in detail. The Chairs of Committees meet regularly with the headteacher to ensure a shared vision of strategic development and clear communication and co-ordination. There is a full monitoring schedule that links directly to the School Improvement and Development Plan. Records of governor monitoring visits are reported at meetings and are available on Governor Hub.

The Governing Body has met regularly throughout the year, remotely through zoom, and has continued to fulfill its duties and responsibilities.

Finance, Premises and Personnel (FPP)

This committee oversees the financial performance of the school making sure its money is well spent. It also supports the school in ensuring the buildings

	<p>and grounds are maintained to a good level. The committee also monitors all school appointments and pay and salary progression.</p> <p>Curriculum (CC)</p> <p>This committee monitors the educational performance of the school and its pupils.</p> <p>A Panel of Governors are responsible for the Performance review of the Head Teacher with support from a suitably qualified person from the Local Authority.</p> <p>Panels of Governors will be set up if governors need to consider pupil discipline and staffing matters.</p> <p>A list of Governors is in Appendix A.</p>
<p>Attendance record of governors</p>	<p>Governors have good attendance at meetings. See Appendix B for details of individual governors' attendance at meetings.</p>
<p>The work that we have done on our committees and in the governing body</p>	<p>Full Governing Body</p> <p>This year the Governing body have</p> <ul style="list-style-type: none"> • Supported the school leadership to manage the impact of the Covid 19 pandemic. Ensuring the safety of the school environment and the well being and safety of the children and staff. Governors have also reviewed the curriculum provision for children of key workers and vulnerable pupils and for home learning. • Reviewed the constitution and terms of reference of the governing body and committees. • Received detailed reports from the headteacher, SEND, EYFS lead teachers which enables the governing body to have a good understanding of the school. • Governors contributed to the Ofsted Inspection in January 2020 which found the school 'continues to be a good school' The report recognised the ambitious new curriculum, which has a strong focus on English and mathematics and also develops pupils' character. Pupils are well cared for, enjoy school and behave well in class and at playtimes.

The governing body supports the school leadership team to ensure the school continues to be 'good' and aspires to be excellent.

- The Governing Body monitors the implementation of the School Improvement and Development Plans, ensuring that the School Budget can support the planned expenditure.
- The Governing Body have reviewed the following Policies to support the school in following best practice and meeting its legal obligations.
 - Safeguarding
 - Health and Safety
 - Pay
 - Performance Management
 - Charging Policy
 - Behaviour Policy
 - Finance Policy
 - Administration of Medicines
- The school has a Governor responsible for Safeguarding (Child Protection) who reports on safeguarding matters to the Governing body termly. There are also designated governors responsible for monitoring Pupil Premium, Sports Premium, SEND and Looked After Children who report to the governing body annually.
- The Governing Body has members with a range of skills that enables it to carry out the full range of duties and responsibilities.

Finance, Premises and Personnel (FPP)

- The FPP Committee has worked with the school leadership team to prioritise buildings improvements based on funds available. The site manager continues to carry out a rolling programme of internal redecoration.
- The FPP Committee has worked with the school finance officer and Norfolk Finance Services for Schools to ensure the school budget is set to support the School Improvement and Development Plan that ensures Kinsale Infant School is an outstanding school for all our learners.
- The FPP Committee have worked with the headteacher to appoint and develop a strong and effective staff team.

	<p>Curriculum</p> <ul style="list-style-type: none"> • The Curriculum committee has monitored curriculum provision throughout the year particularly in the light of lockdown restrictions during the pandemic. The committee has also endeavoured to monitor the well being of staff and children. • A Governor has specific responsibility to review and monitor the impact of the interventions funded by the Pupil Premium Grant and the Sports Premium Grant. • Pupil attendance is monitored on a termly basis and reasons for persistent absence are understood. • The committee monitors the views of a range of stakeholders; pupils, parents, staff and the community through a review of questionnaires and data dashboard. <p>Minutes of Governing Body and Committee meetings are public documents, which are available from the school office.</p>
<p>Future plans for the governors</p>	<p>The governing body will work with the school leadership to implement an action plan to address the issues raised by Ofsted and targets as set out in the School Development and Improvement Plan 2020-2021</p> <ol style="list-style-type: none"> 1. To identify key vocabulary to remember and ensure that teachers check pupils understanding of these new terms and how to apply these terms in their work. 2. To ensure high quality teaching, learning and outcomes in writing 3. Sequencing and building on learning between EYFS and Year 1 4. Recovery Plan, relating to Covid 19
<p>How you can contact the governing body</p>	<p>We always welcome suggestions, feedback and ideas from parents – please contact the Chair of Governors, via the school office. You can see the full list of governors and more information about what we do, on the Governors’ page of the school website.</p>